

BOROUGH OF MANHATTAN COMMUNITY COLLEGE  
The City University of New York

**COLLEGE COUNCIL**

**Minutes**

**November 23, 2011**

I. President Pérez called the meeting to order at 2:10 PM.

II. ATTENDANCE – Everyone attended except:

Felix Apfaltrer	Jenna R. Hirsch
Maria Castillo	Helen Huff
Louis Chan	Michael Hutmaker
Rawle Chichester	Christine Jacknick
Toni-Marie Clarke	Marlyne Jimenez
Betty Copeland	Cynthia Karasek
Alex D'Erizans	Nadarajah Kirupaharan
Jon Dash	Debbie Lane
Shanady Eugene	Jacqueline Nichols
Paula Field	Manita Pavel
Anne Friedman	Susana Powell
Yvette Ghafoor	Chgurupati Rani
Dorothy Grasso	Lisa Rose
Mesha Green	Barry Rosen
Sunil Gupta	Sarah Salm
Yi Annie Han	Joycelyn Samuels
Jamell Henderson	Roselle Stephens
Joel Hernandez	Philip Wander

III. APPROVAL OF MINUTES:

A. The minutes of the October 26, 2011 College Council Meeting were approved unanimously.

IV. STANDING COMMITTEE REPORTS

A. The Campus Facilities and Security gave a report. (See Attachment # 1.)

1. There was discussion about the construction dust originating on the 6<sup>th</sup> floor.
2. Vice President Anderson said he would take measures to isolate the affected rooms.

VI. OLD BUSINESS:

VII. NEW BUSINESS

1. President Pérez discussed the budget, the planned opening of Fiterman Hall, the advisory committee for the art gallery in Fiterman, the RFP for the food contract.

VIII. President Pérez adjourned the meeting at 2:20 PM.



**Administration and Planning**

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## MEMORANDUM

**To:** Suzanne Schick

**From:** G. Scott Anderson

**Date:** November 23, 2011

**Subject:** Facilities and Safety Committee Report

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The following is the report of the activities of the BMCC campus facilities and security committee meeting held November 2, 2011:

1. The 10 individuals in attendance included the formal committee members in addition to interested and resource participants.
2. Review of last year's activities—the committee receives an overview of the committee's activities of last year.
3. Status of Fiterman Hall—it was reported that the new building will be operational on 10 of its 14 floors by September 1, 2012. The remaining 4 floors are expected to be completed by November 30, 2012. The departments moving to Fiterman Hall will include Accounting, Businesses Management, CIS, Music and Art and Ethnic Studies. The music and art department will move into their new offices beginning December 1, 2012.
4. Reprogramming of Chambers Street—the committee members received an overview of various capital improvement projects, refurbishment strategies and general conditions improvement at 199 Chambers St. As the programming develops, there will be more discussion about planning alternatives involving the creation of additional offices for a full-time faculty, creation of better common space for students and facility upgrades. Projects involving extensive construction work will be dependent on the availability of funds, staff and location of swing space.

Sustainability activities—several committee members reported on their involvement in the college wide sustainability committee and the progress being made to sponsor of various college activities that support this effort at BMCC. One effort includes the

organization of the campus forum on various aspects of the same subject from the perspectives of faculty, staff and students that would also include the rising interest to include this theme in course content.

The committee received a report on the solar panel project, which is currently scheduled to begin in October 2012. The installation and operation of the solar panels will commence after completion of the college's main roof at 199 Chambers St., which is scheduled to begin in April of 2012.

Capital projects—the Gym roof replacement is scheduled to begin in March 2012 and should be completed in June. The energy conservation projects which affect our HVAC at Chambers Street is now in design phase and will include replacing one chiller, acquiring new air handling units and increasing airflow in parts of the Main building. The color just completed construction of its new bathroom design and is now open to the public at 1 Harrison St. This design will serve as the template for the 10 new ADA compliant bathrooms to be installed at 199.

Unified signage and wayfinding system—The new signage at Chambers Street will have the same look and feel as the one designed for Fiterman Hall. In addition, to address the confusing wayfinding in the Main building, every room will receive a new designation, which will follow the same number and directions convention throughout the entire building. The new wayfinding system was discussed at the meeting and a mockup will be provided at the next meeting as a take away.

Installation of the new lockers for men and women was completed this fall in the next phase of this refurbishment project will begin in the spring with the replacement of filing throughout and installation of new bathroom fixtures with improved water temperature controls. Installation of the new gate encounter work was completed in the library over the summer and a new student Helpdesk was completed and is now located in S-170a. It is hoped that they knew Called Center will be located close by after Fiterman Hall opens. It is anticipated that the new doors with emergency egress capability will be fully installed at Harrison Street, 1 south.

Workplace violence—the committee received the report from the director of public safety, Ed Moss, regarding the 2 walk-throughs held at the college last academic year. The committee was also informed of the training programs being made available.

Environmental health and safety—Prof. Levine gave a report as the colleges as the college's EHS officer, on the employee training programs for the handling of hazardous materials. Ed Moss reported on the New York City coordinated HAZMAT drill and exercise held at BMCC during the summer. Members of CUNY's 1st response community attended as observers. In the near future, the college intends to schedule another full-scale exercise, which addresses the problem of a violent intruder.

New business—A request was made to find a way to better accommodate female users of the colleges exercise equipment, which provides more protection from inappropriate

comments or behavior. The question was raised as to whether a CLT could monitor experiments in the lab instead of requiring faculty presence when students are in the lab. Some concern was raised that more effort be made to more actively direct individuals during an evacuation to other exits to avoid backups.

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